

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, December 9, 2020** via video conference.

Trustees Present: Elaine Alvarado, Marcilo Sarquilla, Andrew Morgan, Elysia Lewis and Jessie Skidmore

Administration Present: Dr. Randal Haggard, Claudia Echavarria, Rebecca Holmes, Diane Turner and Lisa Melby

- I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**
- II. **Closed Session**
  - A. Personnel Matters - (Pursuant to Government Code § 54957)
- III. **Opening Ceremony –**
  - A. Call to Order and Roll Call - *Elaine Alvarado called the meeting to order at 7:02pm and said all members were present.*
  - B. Report of Actions Taken During Closed Session – *Mrs. Alvarado continued and reported that the Board just came out of closed session and no action was taken during closed session.*
  - C. Pledge of Allegiance – *Led by Dr. Haggard*
  - D. Buellton/Consortium Pride – *Lisa Melby recognized Caleb Hartman and Kylie Murray two Oak Valley students with Buellton Pride. Kylie Murray is a kind and considerate classmate and loves to participate and she has started a writing group. Caleb Hartman likes to spread happiness and loves to share with his classmates. Mrs. Melby also recognized Janice Gardner for her positive energy and said it is clear she does this for the kids. She is a bright spot at our schools. Claudia Echavarria recognized Debbie Goldsmith who has always taken on the challenge she has been given, programs which are vital to our programs. Claudia also recognized Diane Turner who has taken on the budget and personnel for the consortium.*
- IV. **Continue Opening Ceremony**
  - A. Establish Order of the Agenda – *No changes*
  - B. Governing Board Comments – *Jessie Skidmore thanked Mrs. Fayram for her many years of service to Jonata. She also welcomed Mr. Caruana and appreciated the welcome program he put together. Marcilo Sarquilla gave a shout out to the Los Alamos Foundation who built desks and chairs for students at the Los Alamos schools. Elaine Alvarado thanked Andrew Morgan and Elysia Lewis for their service to the staff and students of the district.*
- V. **Public Comments/Staff Comments –**

*A public comment was taken from Hans Rheinschild:*

I would like to offer my sincerest gratitude to Kathy Fayram for her many years of service to Jonata Middle School and BUSD. As a teacher, both of my children sang her praises as one of their favorite teachers ever. She is warm, compassionate, and consistent. She understands Jonata perhaps better than anyone in Buellton. She knows what makes it tick and what makes it great. As the 'new principal', she was always willing to offer her wisdom and insight and she was vital to my success. She has dedicated her career to one little school in Buellton and that school has benefitted greatly. I am grateful for Kathy - as a parent and former fellow Jonata principal. Thank you, Kathy Fayram, for enriching the lives of countless children and helping to make Jonata the amazing, award winning school that it is.  
Most sincerely -Hans
- VI. **Correspondence – No correspondence**
- VII. **School/Community Reports**
  - A. Superintendent – *Dr. Haggard started his report by publicly thanking Andrew Morgan and Elysia Lewis for their leadership and ability to serve as role models to the students of the district. Dr. Haggard continued by saying that we are working on network upgrades at both schools. Outdoor Wi-Fi will be installed along with security cameras at both Oak Valley and Jonata Middle School. HVAC issues are being addressed especially at the recreation center.*
  - B. Principal – *Lisa Melby started her report by saying how great CompuVisiona and Eric Hemming have been to work with in the midst of the network upgrades. Small groups continue to branch out and grow and she has been receiving many positive comments from both parents and students.*

- C. Special Education – *Claudia Echavarría started her report on the progress that staff is making to do the IEP via zoom. Different locations and teaching models and a challenge but continue to grow and expand.*
- D. B.E.A. – *Debbie Goldsmith started her report by thanking the Buellton Board for keeping staff and students at Buellton safe.*
- E. P.T.S.A – *No report from PTSA but Lisa Melby talked about the Coffee Cabin fundraiser that will start soon.*

#### VIII. Information Items

- (Information) A. Enrollment/Staffing for 2020-2021 school year-projections will be presented based on current enrollment.

*Dr. Haggard brought forth an Enrollment report for Board review. As of December 3<sup>rd</sup> the student enrollment is down 89 students which is a significant loss of revenue for the district of approximately 12% of our revenue. No Action was taken on this item. Information Only.*

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic.

*Dr. Haggard reported the as of the posting of the agenda things have changed yet again. He said it is important to support our local businesses. He said the staff has been incredible, the custodians continue to work diligently. Miguel Garcia is always going above and beyond what is asked of him. He thanked all the staff, including food service and office staff who has been working continually in the support of students of Buellton. No Action was taken on this item. Information Only.*

#### IX. General Items

- (Action) A. First Interim Report – The First Interim reports for the district and Santa Ynez Valley Special Education Consortium will be presented for Board approval by Director of Fiscal Services Rebecca Holmes, and Business Manager Diane Turner.

*Rebecca Holmes and Diane Turner review the First Interim Report with the Board of Trustees. Elysia Lewis MOTIONED to approve the First Interim Report as presented. Andrew Morgan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) B. LCFF Budget Overview for Parents – This report, normally associated with the LCAP, will be presented by Dr. Haggard and Rebecca Holmes for Board approval and adoption.

*Dr. Haggard and Rebecca Holmes went over the LCFF Budget Overview for Parents with the Board. Dr. Haggard updated the board on the timelines and current model for this report. Elysia Lewis MOTIONED to approve the LCFF Budget Overview for Parents as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) C. 2<sup>nd</sup> Reading of Board Policies– The board will conduct final reading of the following board policies:

E 1113 “District and School Web Sites”  
 BP 3280 “Sale or Lease of District Owned Real Property”  
 BP & AR 3530 “Risk Management”  
 BP & AR 4157/4257/4357 “Employee Safety”

*A second and final reading of E 1113 “District and School Web Sites”, BP 3280 “Sale or Lease of District Owned Real Property”, BP & AR 3530 “Risk Management” and BP & AR 4157/4257/4357 “Employee Safety” was done. Elysia Lewis MOTIONED to approve the second reading of policies as presented. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

#### X. Approval of Minutes/Action Consent Agenda

Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held November 18, 2020
- (consent) 2. Approve for payment - General Fund Warrant Report
- (consent) 3. Personnel Action Form - See Attached
- (consent) 4. Approval of two Agreements between BUSD/SYVSEC and Educational Therapy Professionals

XI. Closing

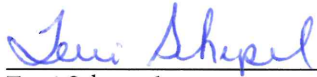
A. Future Meeting Dates

- Regular Meeting, December 16, 2020 – Annual Organizational Meeting

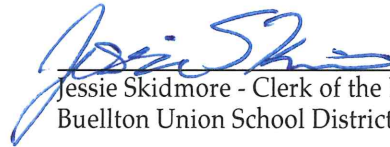
B. Adjournment

*Elaine Alvarado MOTIONED to approve Consent Agenda as presented. Andrew Morgan Seconded the motion. **The Ayes have it with a vote of 5-0.** Elaine Alvarado read the Consent Agenda. There being no further business the open session of the meeting adjourned at 8:44pm.*

Respectfully Submitted,



Terri Schrepel  
Buellton Union School District



Jessie Skidmore - Clerk of the Board  
Buellton Union School District